

Amberwood Farms Homeowners Association, Inc

ACC Property 5 Addition/Modification request

A7C Use Only

As each of us purchased our property in Amberwood Farms we agreed by our signatures to abide by the Declaration of Covenants, Conditions and Restrictions (DCCRs or Deed Restrictions). The Deed Restrictions protect our property values by keeping the community a highly desirable place to live. ACC (Architectural Control Committee) approval must be obtained prior to the start of any and all exterior modification projects. To avoid delay, make your request as complete as possible and type or print legibly. Please attach a plat with dimensions and labels, along with pictures and a materials break down. The more information the more timely the request will be processed. Incomplete requests will be denied and returned for additional information. Incorrect information or changes made after approval invalidates approval. The goal of the ACC is to assure that all changes to our properties conform to the appropriate Deed Restrictions. Should you have any questions please refer to the following sections of the DCCR's for Amberwood Farms as recorded with Collin County: Article VI Use of the property - Protective Covenants and Article VII Architectural Control Committee. Thank you for your understanding and cooperation.

1. ABOUT THE RESIDENT(S)

<i>Name(s)</i>	
<i>Address</i>	
<i>E-Mail Required*</i>	
<i>Phone(s)</i>	<i>Best time to call</i>

2. ABOUT THE PROJECT

<i>Proposed start date</i>	<i>Proposed completion date</i>
<i>Describe the nature of the project (attach pages as necessary)</i>	
<i>Location (attach sketch/drawing)</i>	
<i>Dimensions</i>	<i>Distance from fences and easements</i>
<i>Colors</i>	<i>Shape</i>
<i>Materials</i>	
<i>Builder</i>	
<i>Other (specify)</i>	

IMPORTANT: Include plan view and elevation drawings (to scale) plus any other supporting documents indicating project location and its relationship to property lines, neighbors, construction, easements, etc.

3. ABOUT THE REQUIREMENTS

	YES	NO	N/A	
<input type="checkbox"/>				I/We have read the appropriate Deed Restrictions.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I/We have obtained a City building permit (attach copy).
<input type="checkbox"/>				Project will require grade changes or redirection of surface drainage (Attach Grade Survey).
<input type="checkbox"/>				Completed project will be visible from the street.
Check any that apply:		<input type="checkbox"/> Interior or Corner lot <input type="checkbox"/> Creek lot <input type="checkbox"/> Project already started/completed		

<i>Homeowner's Signature</i>	<i>Date</i>
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Signature constitutes permission for A7C members to inspect property and agreement to abide by A7C's decision.

Send this request, along with all supporting documents, drawings, photographs, etc. thru US mail, fax or email to:

Guardian Association Management, LLC.
12890 Hillcrest Road Suite 106
Dallas, Texas 75230
972.458.2200 office
972.458.2203 fax

Email: david@guardianllc.net

Documentation Required with Submission of an ACC Request

1. Completed and signed ACC Request Form.
2. Scaled Plat Plan showing dimensionalized location.
3. Grading and Drainage Survey as required.
4. Architectural type drawing/rendering with front, sides, and back elevations with dimensions.
5. Roof Elevation including pitch and dimensions.
6. Overhead View (footprint/floor) including dimensions.
7. List of Construction Materials including sizing (26 gauge metal panels, 2x4 lumber, etc.).
8. Exterior Colors, Textures, Trim Features, and Accessories.
9. Exterior Lighting Plan.
10. Concrete Driveway/Approach/Parking Area.
11. Landscape and Screening Plan including plant selection and sizing.
12. Town Building Permit as required – Does not have to be submitted with ACC Request but must be on file prior to commencement of build.
13. Town Land Disturbance Permit as required – Does not have to be submitted with ACC Request but must be on file prior to commencement of build.
14. County Septic System Permit as required - Does not have to be submitted with ACC Request but must be on file prior to commencement of build.
15. Should the project or improvement require the use of trucks, trailers, machinery, equipment, etc. the homeowner will be required to make provisions for these types of vehicles being driven off the side of the road and through the bar ditch area. It is recommended that your contractor consider putting in a temporary access drive with culvert so that drainage is not impeded. Costs incurred for any damage to or restoration of any street or drainage easement area will be the responsibility of the homeowner.